

**UNIVERSITY INTERSCHOLASTIC LEAGUE
REGION IX MUSIC CONTESTS**

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**GENERAL INFORMATION HANDBOOK
2023-2024**

Please study this handbook, the 2023-2024 UIL CONSTITUTION AND CONTEST RULES, and the PRESCRIBED MUSIC LIST in order that conflicts might be avoided.

The PML and Constitution and Contest Rules can be accessed on the state UIL website at www.uiltexas.org.

The State UIL Office WEB address is: <http://www.uiltexas.org>.

- **Region IX will utilize the computer entry process www.texasmusicforms.com for all contests. No other form of entry will be accepted. Instructions for this entry format are included in this packet.**
- It is not necessary to submit any hard copies of entry forms. Region IX will print out all contest critique forms.
- Directors are requested to check all UIL entry forms for accuracy before submitting entries.
- Be sure to enter the correct region (Region 9) and the correct contest (ex., MS NV Band, correct date, etc.) Entries have been “lost” in the past because they were entered on the wrong region or the wrong contest or the wrong date.

GROUP WITHDRAWAL: A band, choir or orchestra that fails to compete after officially entering a region organization event must submit a letter stating the specific reason/reasons for not participating in the contest.

The letter should be signed by the principal and mailed to the Region 9 UIL Music Executive Committee in C/O Brad Bouley, Executive Secretary 16914 Avenfield Rd., Tomball, Texas 77377.

MARCHING BAND CONTEST

Due by the entry deadline for this contest:

- Entry submitted on the website (www.texasmusicforms) by the 30-day deadline.
- Entries made after the 30-day (SOFT) deadline will incur a \$50.00 late fee.
- No Entries can be made later than 7 days prior to the start of the contest. (HARD DEADLINE)
- Fees should be mailed to the Executive Secretary postmarked by the 30-day entry deadline. Please see the Fee Schedule enclosed.

Due the day of the contest:

- **One copy of UIL Form #1:**
- **This form, which is due the day of the contest prior to the performance, should list eligible students *as of the date of the contest* and must be signed by the principal. You may create this form on your computer if you desire. *Please do not submit a Form #1 with your fees. Form #1 must be current (prepared on or just before the date of the contest).***
- **Statement of Compliance (www.uiltexas.org/music/marching-band)**
The director of each entry in the UIL region marching band contest must submit the Statement of Compliance signed by the director.
- **Letter of Intent: *You no longer need to submit a "Letter of Intent" for Area Marching contest since part of the region Marching registration requires you to check whether you will participate in Area Marching if eligible.***
- **ANNOUNCER'S SCRIPT**
https://www.uiltexas.org/files/music/2017_Fillable_Marching_Band_Script.pdf.
- **Remember: A Parent/Student UIL Marching Band Acknowledgement Form must be signed and on file in the school building.**

CONCERT AND SIGHT-READING EVALUATIONS

- Entries are due 30 days prior to the start of the contest (SOFT DEADLINE). Entries must be made through www.texasmusicforms.com .
- Entries made after the 30-day deadline will incur a \$50.00 late fee.

No Entries may be submitted later than 7 days prior to the start of the contest (HARD DEADLINE).

- Changes in program TITLES can be made up until seven days prior to the first day of the contest. Change requests must be emailed to the Executive Secretary prior to the 7-day deadline.
- Fees must be postmarked by the 30-day deadline. Checks should be made out to Region IX UIL Music and mailed to Brad Bouley, Executive Secretary, Region IX UIL Music, 16914 Avenfield Rd. Tomball, Texas 77377.
- AN INVOICE FOR YOUR ENTRIES MUST BE INCLUDED WITH YOUR PAYMENT.

To print an invoice after your entries are made start on the Texas Music Forms Home Page. Select "Print Event Forms". Choose "Select Form to Print" Select Form 1A from the drop-down menu. Select your school from the school drop-down menu and select the event in which you plan to participate. Print at least 2 copies of the invoice. One for your business office, one to be included with your payment and one for your records. You will have to instruct your business office to include a copy of the invoice.

Note: *All Non-Varsity and Sub Non-Varsity groups perform the same level of concert music and sight-reading music per their school's classification.* There is no literature distinction by the State UIL between 2nd, 3rd, and 4th groups. Sub Non-Varsity Groups do receive 1 minute of additional time in the instrumental sight reading and during the first explanation period in the vocal sight-reading room.

Classifications for contests are:

- 1st Group – Varsity
- 2nd Group – Non-Varsity
- 3rd Group – Sub Non-Varsity A
- 4th Group – Sub Non-Varsity B
- 5th Group-Sub Non-Varsity C

Due on the day of contest:

- One copy of **UIL Form #1**: This form, which is due the day of the contest prior to the performance, should list eligible students as of the date of the contest and must be signed by the principal.
- The Form #1 must be current (prepared on or just before the date of the contest) and must be signed by the principal. Please do not enclose a Form #1 with your payment.

- A “Form 1” can be printed following the same process as used to print an invoice. Select Event Form 1 instead of Form 1A.

REGION MARIACHI CONTEST

Region Mariachi Contest

REGION ASSIGNMENTS. All mariachi ensembles shall participate in the region contest according to the following assignments:

Rio Grande Valley - Regions 15 & 28

Coastal Bend - Regions 9, 10, 13, 14, 17, 19, 23, 27 & 33

Hill Country - Regions 11, 12, 18, 26, 29 & 32

North Texas - Regions 2, 3, 4, 5, 8, 20, 21, 24, 25, 30 & 31

West Texas - Regions 1, 6, 7, 16, & 22

Each of the five contest sites shall be determined by the region executive committees with participating mariachi ensembles.

RULES. Each performing ensemble shall follow the published rules, including performance regulations, instrumentation, and music scores. Any ensemble not meeting the requirements listed may be subject to disqualification.

ENTRY REQUIREMENTS. Each participating ensemble will be assessed an entry fee as determined by the contest chair. Other entry requirements, including deadlines, will be determined by the contest chair.

ELIGIBILITY. Mariachi ensembles representing any UIL member high school may enter the region contest in either the traditional or experimental category. Any ensemble not meeting these requirements is subject to disqualification. Each school may designate each participating ensemble as either varsity or non-varsity. Only one ensemble from a school may be designated as varsity.

TRADITIONAL CATEGORY (Event Code 900). Conforms to traditional mariachi instrumentation and part distribution as follows. The ensemble must consist of a minimum of 7 and a maximum of 24 performers which includes at least: 3 Violins, 1 Trumpet, 1 Guitarron, 1 Vihuela, and 1 Guitar. Vocalists are optional; however, if utilized, must be instrumentalists performing in the ensemble. Any other combination of instruments may be added to the above instrumentation.

EXPERIMENTAL CATEGORY (Event Code 910). demonstrates the mariachi performance tradition but with no instrumentation requirements. The ensemble must consist of a minimum of 5 and a maximum of 24 performers that includes any combination of traditional and non-traditional mariachi instruments and vocalists.

ADVANCEMENT TO STATE. Any varsity ensemble in the traditional category receiving an overall Division 1 rating at the current year's assigned region contest is eligible to advance to the state mariachi festival. Non-varsity ensembles are not eligible to advance to the state festival and varsity ensembles receiving an overall Division 1 rating in the experimental categories are not eligible to advance to the state festival.

REPERTOIRE. Repertoire must include a *sonn* in the style of *son ja/isciense*. At least one

other selection (may be included in a medley) must be performed and should be in a contrasting style.

ADMISSION FEE. The performances will be open to the general public. An admission fee may be charged. Performers, directors, and school administrators will receive complimentary admission.

SCHEDULE. Ensembles will be scheduled by conference and category (varsity or nonvarsity and experimental or traditional) at 15-minute intervals as follows:

3 minutes: set up and complete sound check.

1 minute: announcement

10 minutes: maximum performance time {no minimum}

1 minute: stage exit

A Festival Compliance Official {FCO} will have a Performance Compliance List and time will be kept backstage by the official.

MUSIC SCORES. Directors are to check in at the contest office and provide three sets of music scores. The scores are to be published or computer generated with measures numbered and in standard published score format. Scores are to include all parts, including vocal part(s) and lyrics.

ADJUDICATION.

(1) Each ensemble will receive a written critique from a panel of three judges.

(2) Each ensemble will receive a rating of Division I, II, III, IV, or V from each judge. An overall rating will be assigned based on the formula outlined in Section 1112 of the Constitution and Contest Rules.

AWARDS. Each ensemble receiving an overall rating of Division 1 will receive a group award as well as individual gold medals for each member.

SOLO AND ENSEMBLE CONTEST

- Entries must be submitted by the 30-day deadline through the www.texasmusicforms.com website.

Music titles can be changed up to the day prior to the contest start date. Send your change to the Executive Secretary bradleybouley@gmail.com . Include the School, student name and PML UIL ID to make the change.

- Your organization will be invoiced for your Solo and Ensemble fees following the competition date. Solo and Ensemble is the only contest for which you will receive an invoice. Include a copy of the invoice with your payment insure that your payment is correctly applied to your account.

Checks should be made out to Region IX UIL Music. Please see enclosed Region IX Fee Schedule. Please remember that the fees are \$12.00 per solo and \$8.00 per ensemble member.

- Form #1, listing currently eligible students and signed by the principal, is due the day of the contest. Please do not enclose a Form #1 with your payment.
- **LATE ENTRIES**
Late entries made after the 30-day entry deadline will be allowed for Solo and Ensemble Contests up to and including the day before the day of the contest. A registration fee of \$12.00 for solos and \$8.00 per ensemble member and a late fee of \$5.00 per student entry will be assessed.

FEE SCHEDULE 2023-2024

NOTE: Payment Must Be Postmarked on/or Before Contest Entry Soft Deadline Date AN INVOICE MUST ACCOMPANY PAYMENT

ORGANIZATION	<u>TOTAL FEE</u>
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(State and recording fees are included where applicable)

BAND

MARCHING	\$500.00	
HS VARSITY CONCERT BAND		\$500.00
HS NON-VARSITY CONCERT BAND		\$500.00
MS CONCERT BAND		\$450.00

CHOIR

HS CHOIR	\$400.00
MS CHOIR	\$400.00

ORCHESTRA

HS STRING ORCHESTRA	\$500.00	
HS FULL ORCHESTRA		\$595.00
MS STRING / FULL ORCHESTRA		\$450.00

C/SR LATE FEE

Organizational per group	\$50.00
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SOLO & ENSEMBLE

VOCAL SOLO	\$12.00
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BAND / ORCHESTRA SOLO 12.00
ENSEMBLE MEMBER (EACH) \$8.00
TWIRLING SOLO \$25.00

S/E LATE FEE

PER EACH MEMBER PER ENTRY \$5.00

**Mail Fees to:
Region IX UIL Music
16914 Avenfield Rd.
Tomball, Texas 77377**

NOTE: An invoice for your solo and ensemble will be emailed to you following the contest date. Solo and Ensemble is the only contest that is invoiced from Region 9. Include a copy of the invoice with your payment.

Region IX UIL Concert and Sight-Reading Evaluation Computer Entry Procedures

All contests in Region IX will be entered online. Only entries that are prepared using the method described herein will be accepted.

Go to www.texasmusicforms.com and register as a director if you have not done so. Be sure the correct Region Number (9) is selected and that you select Band, Choir or Orchestra in the drop-down box to the right of your name. As of 2021 you must also include your **TEA SCHOOL CODE NUMBER**.

Be sure to proofread all entries carefully. ONCE YOU HAVE COMPLETED A CONTEST ENTRY, YOU CANNOT EDIT IT. YOU MUST DELETE IT AND SUBMIT A NEW ENTRY WITH THE CORRECT INFORMATION!

TITLE CHANGES CAN BE MADE BY SENDING THEM TO ME AT bradleybouley@gmail.com UP TO 7 DAYS PRIOR TO THE FIRST DAY OF THE EVALUATION. INCLUDE ALL PML CODES.

Once the entry deadline has passed, program changes must be submitted to the executive secretary no later than 7 days prior to the starting date of the contest.

Again, be sure to enter Region 9 contests and the correct contest category and date.

Region IX makes use of the Online Electronic Adjudication System at all our C&SR events. It is not necessary to print your adjudication forms.

If you need assistance contact the Executive Secretary, Brad Bouley at bradleybouley@gmail.com or 713.204.6293.

Thank you for utilizing this contest entry process. Best wishes for a successful year!

Region IX UIL Music Contests
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Code of Conduct for all Students Participating in Music Contests

Sponsored by
The Region IX UIL Music Executive Committee

1. All schools with students competing in music activities are to be held responsible and liable for any/all damages that may occur at the host school site.
2. Students identified in acts of vandalism or other inappropriate behavior will be removed immediately from the contest site and may, at the discretion of the Music Executive Committee, be disqualified from future participation in music activities in Region IX for a period of one to two years as set forth in the University Interscholastic League Constitution and Contest Rules.
3. Upon identification of guilty students, a letter will be written to the principal of the school where the students are enrolled, with carbons to the supervisor of music, superintendent of schools, and director of the organization, detailing the extent of the infraction. This letter is to be followed by an invoice to the principal for monetary damages as soon as the amount has been determined by the host school.
4. Appreciation for and recognition of the rights of all organizations and individuals during the performance are mandatory.
5. All directors who have students competing in music contests in Region IX are to be directly responsible for the conduct of their students and MUST attend the event entered

with their students or cancel the entry unless illness or other acts of God prohibit their attendance. In any case, an official of the school must be at the contest with the students.

6. It shall be the responsibility of all individual directors in Region IX to notify their students of these policies and penalties in advance of each contest.
7. In conclusion, the above Code of Conduct means closer supervision of all students during all Region IX contests. If necessary, schools should provide additional teachers and chaperones to assist the directors during these occasions. The goal is to provide a healthy atmosphere in which students and directors might be able to have a positive, educationally rewarding experience.