



Texas Music Educators Association

promoting excellence in music education since 1920

*Directors are encouraged to become familiar with this handbook.
It is a detailed guide to the procedures governing the operations of the
TMEA Region 9 Junior High Band Division's activities.*

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Section I.

Elected Positions (*Junior High/Middle School Division*)

There are no stipends for Region 9 JH Band Officers, effective April 2012.

Region Coordinator Duties

1. Prepare agendas for the Fall and Spring meetings.
2. Region Band duties as outlined in this handbook.
3. Resolve problems and disputes relative to any junior high TMEA activity.
4. Be responsible for the Jr. High Band Division's funds, maintain the Region's bank account and financial records, and pay all TMEA-related bills, stipends, and honorariums.
5. Per TMEA State Office, each division having a bank account must file the Region Financial Report with the State Office.
6. Be on site of all junior high region activities.
7. Maintain a region director and school database.
8. The Coordinator shall serve for a period of two academic years.

Vice-Coordinator Duties

1. Preside in absence of the Region Coordinator.
2. Be present at all activities and concerts.
3. Make arrangements for the printing of the Region Band concert programs.
 - a. Obtain clinician information from the Coordinator.
 - b. Solicit financial sponsorship for printing costs from local music merchants.
 - c. Make sure that programs are delivered to the Clinic/Concert Host.
4. Serve as a standing member of any committees.
5. The Vice-Coordinator shall serve for a period of two academic years.

Secretary Duties

1. Record minutes of all Region meetings and distribute to membership. Prepare copies for distribution at the next general membership meeting.
2. Serve as a standing member of any committees.
 3. The Secretary shall serve for a period of two academic years.

List of Meeting Agenda Items

The following lists are meant to provide a guide for the fall and spring meetings. These lists are not meant to be all-inclusive.

Fall Meeting

1. Fill any vacancies for organizers, hosts, and sites.
2. Determine audition music distribution date.
3. Provide website and/or location where handbook/music can be found.

Spring Meeting

1. Determine dates for TMEA Region Band activities.
2. Allocate time for UIL Business.
 - a. Decide calendar dates and select sites for UIL contests.
 - b. Draw for contest order (this may be done at the Fall meeting as well.)
3. Elect new officers as needed.
4. Consult Region Handbook for list of needed All-Region personnel. These positions are to be filled at the Spring meeting.
5. Determine new policies for use at the following school year.

Section II.

Director/Active Member Responsibilities

1. All directors from each school are to be available for all phases of each audition, on all days, or find a qualified replacement at their own expense. Failure to adhere to this policy subjects the Active Member Sponsor to the ***TMEA Penalties for Rules and Policies Infractions*** process. Please inform the Judging Coordinator of any replacements.
2. Audition music is not to be distributed prior to the date that is determined at the fall region meeting. (This is an honor system.)
3. **Have sufficient chaperones with students in the audition site waiting area.**
4. Directors should screen their students and not send those who are unprepared.
5. Directors should make sure that their students thoroughly understand all aspects of the audition process and rules, as well as any requests sent out by the Site Hosts.
6. Remind students to check the waiting area for updated room assignments lists when they arrive at the audition site.
7. Directors must abide by entry procedures and guidelines, both state and region.
8. Notify the Coordinator and Computer Operator of any DNA's by the Monday prior to the audition. (This will allow the rooms to be "leveled" prior to the auditions, thus saving time on Saturday morning.)
9. Inform students that should they experience any difficulty at any time with their instrument, they are to inform an audition official (room monitor included).
10. At the conclusion of the auditions, orchestra and band folders will be available and should be taken by directors of the students selected to the Region ensembles.
11. **Be sure that TMEA membership is current at the start of the school year. This is required for your students to audition.**

Section III.

Instrumentation of Region Bands and Orchestras

REGION ORCHESTRAS

(Subject to change at the discretion of the Junior High Orchestra Division)

<u>Instrument</u>	<u>Symphony</u>	<u>Philharmonic</u>	<u>Alternates</u>
Piccolo	1	1	1
Flute	4	4	1
Oboe	2	2	1
Bassoon	4	4	1
Bb Clarinet	4	4	1
Bass Clarinet	1	1	1
Trumpet/Cornet	6	6	1
French Horn	8	8	1
Tenor Trombone	6	6	1
Tuba	2	2	1
Percussion	5	5	1
TOTALS	43	43	11

86 students

These are the only instruments allowed into the Region Orchestra.

REGION BANDS

<u>Instrument</u>	<u>Wind Ensemble</u>	<u>Symphonic</u>	<u>Concert</u>	
Piccolo	1	1	1	
Flute (up to 5 rooms)	8	12	15	
Oboe (up to 2 rooms)	2	3	3	
Bassoon	3	3	4	
Bb Clarinet (up to 5 rooms)	10	14	16	
Bass Clarinet	2	4	4	
Alto Saxophone (up to 3 rooms)	4	6	8	
Tenor Saxophone	1	2	2	
Bari Saxophone	1	1	1	
Trumpet/Cornet (up to 5 rooms)	8	12	15	
French Horn (up to 3 rooms)	8	8	8	
Tenor Trombone (up to 3 rooms)	6	8	10	
Bass Trombone	1	1	1	
Euphonium (up to 2 rooms)	3	4	5	
Tuba (up to 2 rooms)	3	4	5	
Percussion	8	8	8	
TOTALS – up to/max numbers:	69	91	106	266 students

Piccolo in the Region Bands

If there is no piccolo part in the Region Band folder, the piccolo player will play the lowest flute part. The clinician will have discretion with regards to the piccolo in the ensemble.

Section IV.

Audition Entry Procedures

ENTRY PROCEDURES

When entering students in the audition process, the TMEA Active Member Director or Member/Sponsor must log in to the TMEA "Audition Entry Process" on the TMEA Website (www.tmea.org). Go to Divisions and Regions, then Band, the All-State, then Audition Entry.

ACCESSING THE ONLINE ENTRY PROCESS

You must be a current Active or Life member to enter students for auditions.

The TMEA Audition Entry Process uses your membership login information. If it has been more than two years since you have had an active TMEA membership, you must [contact the Membership Department](#) to re-enable your account. If you have not previously been a TMEA member you must [become a member](#) before accessing these pages.

The login is your email address associated with your TMEA membership. If you do not remember your password you can reset it using the link on the login page.

When navigating through the audition entry process, please use the navigation links provided on the page instead of the back button on your internet browser. Using the back button may cause a "Page Expired" warning. If this occurs, just refresh the page to view it again.

UPDATE YOUR INFORMATION

If you have not already updated your personal information through [membership registration](#), please do so before logging in for the first time. If you have already renewed your membership, there is a menu option for information update only.

ESTABLISH A CAMPUS

Login as Director using the link above

If this is the first time you are logging in you will be redirected to the "Add A Campus" page.

Enter all of the required information for your school

Click the "Add Campus" button to create the campus and return to the campus list.

For additional directors you can click the "Add Another Director" button under the school. You can either provide a TMEA Member ID or enter their information. If you provide a TMEA Member ID the director's information will be pulled from our directory; make sure your directors

have updated their membership information.

To enter students for more than one school, click the "Add A Campus" link from the campus list to create a campus record for each school.

ENTER THE STUDENT IN A CONTEST/STUDENT HANDOUT

The instructions below are for entering students through the web site. For entry through **CHARMS**, see the section below.

1. On the campus list, click "View Contests" next to the campus for which you want to enter students.
2. The contest list will display all contests in the selected school's region. Make note of the deadlines for the contest, as you will not be able to add, edit, or delete entries after this date.
3. Click "Enter Students" next to the desired contest.
4. The student list will display the current entries for a contest.
5. Click the "Student Handout" link for a printable form that you can give your students to fill out. This form will contain all of the required student information for the contest you have selected. The form may be different for other contests.
6. You have two options on how to enter students:
7. If you have a large number of entries and want to upload them in a file, click the "Enter Students via File Upload" link and continue with the instructions on that page.
8. To enter students through a form on the website, click the "Enter Students via Web" link and continue with step 7.
9. Enter all of the required information and click "Enter Student" to save the entry. If errors are present, a message will be displayed and you will be able to correct them.
10. Once submitted you can add another student or return to the student list.
11. To edit or delete an entry click the appropriate button next to the student on the student list.
NOTE: Entries cannot be deleted after the initial deadline, but can be edited.
12. See instructions below for finishing your entry.

ENTER STUDENTS THROUGH CHARMS (alternate entry method)

To upload entries through CHARMS, log in to the TMEA Audition Entry Process and create your campus. Once you have done so, a Campus ID will be assigned and displayed on your Campus List page. Take this Campus ID number and update it in your CHARMS settings. Follow the instructions in CHARMS to complete your entries.

If you encounter data errors you can reference the instructions for uploading entries in the Audition Entry Process (Follow steps 1-6a above). For any other errors please contact CHARMS.

Late entries (after the initial deadline) are not allowed through CHARMS.

FINISH YOUR ENTRY

1. Once you have completed entry of students for a contest, go to the student list for the contest.
2. Click the "Official Entry Form" link.
3. Print and sign the form. Your membership card will already be attached.
4. If you have students trying out in a different Track Classification, click the "Declaration of Intent" link. Print the form and have all of the required people sign it.

5. Mail the Official Entry Form, Declaration of Intent forms (if applicable) and payment to the address listed on the Official Entry Form. Be sure it is postmarked on or before the contest deadline!

ENTRY RULES

1. Each school's entry must also include names, instruments, phone numbers, and addresses for three contacted and confirmed judges. (This number may include the school's directors.) Entries which do not have this information will not be accepted. It is the director's responsibility to notify their confirmed judges of tryout location information and judges' meeting information. Please make note on this form if confirmed judges are private lesson teachers and/or teach at a beginning band only campus.
2. Home School students who wish to enter Region Band will follow the same procedures for entry as every other school. Home school students may be entered by any TMEA ACTIVE member/sponsor.
3. The entry fee is \$10.00 per student for All-Region Band auditions. Checks are to be made payable to TMEA Region 9 Junior High Band. (No cash or personal checks will be accepted.) The school name must be indicated on the check. If the school's central office issues the check, be sure the school name is designated on the check. Fees (or a school purchase order number) are to be included with the entry forms. If you wish for your students to be considered for All-Region Orchestra, check the appropriate box on the Region Band Entry Form. **Directors of students who place in Region Orchestra will pay the \$75 Orchestra Fee at the Region Orchestra wind sectionals at Doerre Int. on November 19, 2019. Checks for the Region Orchestra fee are to be made payable to Region 9 Orchestra Division.** All directors must complete the orchestra response form indicating student participation, on page 30 in the Handbook. Please indicate on your form those students who do not wish to be considered for all-region orchestra.
4. 6th Graders will be allowed to participate in Region Band Tryouts, on a case-by-case basis. Directors wishing to enter a 6th grader in the Region Tryout process must submit their request prior to the entry deadline to the Region Officers: Coordinator, Vice Coordinator, and Secretary, for approval.
5. The Region Band audition will be held over two successive weekends. The first weekend, **(October 31 at Willow Wood)** will include all woodwinds. The second weekend **(November 7 at Irons)** will include all brass and percussion.
6. There are no limits to the number of entries per school.
7. Any student entered in any level of the audition process, and who participates in an ensemble must meet all TEA and UIL academic eligibility requirements. (Eligibility guidelines are detailed in the UIL/TEA publication "Side By Side". This can be obtained from the UIL state office, and can also be found on the UIL website.)
8. Entry forms must be postmarked by midnight or hand-delivered to the Region Coordinator before 4:00 p.m. 30 calendar days prior to the audition date. **(October 1, 2020)** Send entries only by certified or registered mail to the Region Coordinator.
 - **Mail or hand deliver completed entry information, including all of the following:**
 - **TMEA Official Entry Form with signed Statement of Responsibility**
 - **Confirmed Judges Sheet**
 - **Orchestra Response Form**

- o **Check payable to:**
TMEA Region 9 Junior High Band
Stetson Begin
Krimmel Intermediate Band
7070 FM 2920
Spring, TX 77379

9. Late entry fees will be assessed as follows: \$25 per additional late student entry. Schools that do not enter students by the 30 day deadline WILL NOT be allowed to enter late students.

Section V.

The Audition Procedure

Audition Process Personnel

Personnel necessary for audition operations and the Region Band process are:

1. Junior High Region Band Coordinator
2. Audition Chairman and Site Hosts
3. Judging Coordinators
4. Tabulation/Computer Operator(s)
5. Percussion Equipment Coordinator
6. Band Organizers
7. Orchestra Winds Organizers
8. Percussion Organizers

There will be no stipends given for any Audition Personnel.

Duties of the Region Band Coordinator

1. At the spring region meeting, make the following arrangements.
 - a. Fill audition process personal positions (as listed above)
 - b. Secure sites and hosts for auditions, sectionals, and clinic/concert
2. Prepare audition music for fall meeting distribution on website.
3. Determine the “distribution date” for Region music distribution to students.
4. Determine errata in audition music and notify all directors according to the Errata Policy:
Errata Policy: If a director feels there is errata in the Region Audition Music, he/she must notify the Region Coordinator and provide the original music/data to support his/her finding. Errata will only be made known to the membership within 2 weeks of the Region Music distribution date.
5. Receive and check entries and fees. Send entries to Computer Operator as soon as possible.

Entries are not to be accepted without names, emails, and phone numbers of three confirmed judges.

6. Give the Judging Coordinators lists of confirmed judges.
7. Determine with Judging Coordinators, based on entry numbers, the number of panels needed for each instrument.

8. Contact the Audition Chairmen/Site Hosts, Judging Coordinators, and Computer Operator with the number of panels per instrument. (This information is needed to determine the number of rooms required.)
9. Chair the Judges Meeting prior to the start of auditions.
10. Enforce auditions process rules (state and region) and handle any infractions that might occur.
11. Reimburse the Audition Chairman/Site Hosts for appropriate operational expenses related to the auditions.
12. Make arrangements to have an instrument repairman on site at all auditions.
13. Forward audition information from Site Hosts to participating directors.
14. Take region checkbook to auditions to pay for judge's luncheon and hired professionals who are judging.
15. Provide each Band Organizer with a final results roster (to be provided by the Computer Operator at the conclusion of the auditions).
16. Place order, through Band Division Chairman, for Region patches.
17. Order and pay for concert music as needed.
18. After auditions, send out a follow-up letter. Include sectional director assignments (to be obtained from Sectional Hosts), band rosters (to be checked by directors for accuracy), and sectional/clinic/concert schedule information.
19. Secure Region Orchestra concert music from Jr. High Orchestra Chairman.
20. Secure all percussion parts for each region orchestra and deliver them to the Percussion Organizers for those ensembles.

Duties of the Audition Chairmen/Site Hosts

1. Add host school information at the judges' meetings prior to the start of the auditions.
2. Provide a concession stand for all day.
3. Make arrangements for a Saturday judges' luncheon. (Luncheon food expense will be reimbursed by the region.) Morning judges' meeting should also have breakfast items. Check with the Region Coordinator to determine food allotment.
4. Provide the necessary number of rooms for auditions, a room to be designated as the office, and a student waiting area. (Contact Coordinator for the number of rooms needed.)
5. Secure morning (Phase I) monitors. **These must be parents not students.** The host school is responsible for securing 15 parent monitors for tryouts, or coordinating with colleagues to fill additional monitoring positions.
6. Assign a room for a monitor's meeting, to begin prior to the judges meeting.
7. Prepare monitors' packets, which will contain instructions, nametags, sign-in sheets, and monitor call sheets for auditioning students. (Nametags and sign-in sheets will be provided by the Computer Operator.)
8. Provide sufficient Hall Monitors for security and to keep audition room halls quiet.
9. Email (to the coordinator) an information packet to all schools entering students. Packet should include:
 - a. map to school
 - b. map of school
 - c. general information letter, to include:
 1. times and locations for judge's meetings
 2. student check-in procedures and times

- provided
3. percussion room information and a list of equipment to be
 4. student lunch information
 5. Directors' Lounge location
 6. general information for students (campus rules, audition procedure, etc.)

This packet is to be emailed as quickly as possible in order to allow participating directors to make plans. (Two weeks prior, if possible, is recommended.)

10. Prepare judging packets to include the following:
 - a. Five copies of the audition music and scale requirements
 - b. judging instructions (received from coordinator)
 - c. pencils for five judges (2 per judge is recommended)
 - d. scratch paper
 - e. five copies of judging forms (one set per room, per instrument will be provided by Computer Operator)

Each packet should be labeled with the room letter, classroom number, instrument, and the judge's names (if possible).

11. Contact Computer Operator to determine equipment needed for office.
12. There are to be three percussion rooms (one each for snare, keyboard, and timpani). Host school is responsible for providing a set of timpani and a marimba.
13. Provide a copier in or near the office.
14. Set-up of each audition room is to include seating and table space for five judges with a screen to separate the students from the judges. (Be sure there are no reflective surfaces – i.e. TV screens, windows –, which might allow judges to have a view of the students.) On the student's side of the screen there are to be two chairs and one music stand (a "ready" chair, and a "performance" chair and stand).
15. Prepare adequate directional signs for students. Designate locations for result postings.
16. Post room numbers for both phases in the student waiting area. (Do not post Phase II room numbers until mid-morning on Saturday.)
17. Secure school lists (minus DNA's) from the Computer Operator in order to post them at the auditions. These lists are updated copies of the lists that were mailed out in the Information packets. (After DNA's, some students may change rooms and will need to know of such changes prior to their check-in time.)
18. Make sure that Phase I room monitors know to not begin the audition process until the Computer Operators have leveled the rooms.

Duties of the Judging Coordinators

1. Secure from the Region Coordinator a list of judges. (This list comes from the confirmed judge list which is a part of each school's entries.) Use this list to begin filling panels.
2. Provide Audition Chairmen/Site Hosts with a list of judges, divided into panels, with an assigned chairman for each room. This list is to be given to the Audition Chairmen at the earliest possible date.
3. The Region Coordinator will collaborate with Judging Coordinators to determine the number of rooms/panels needed for each instrument.
4. Use junior/senior high school band directors whenever possible. Private lesson teachers may be used as needed, keeping in mind the expense to the region.

- a. Appoint a chairman for each panel. (Private lesson teachers are not to be used for this position.)
- b. Fill Phase II panels with band directors first, private lesson teachers second.
5. If a school is entering students, then the directors are expected to be available for judging. If a director is unable to judge, then he/she is responsible for providing a qualified replacement, and for paying that person if necessary.
6. Each panel is to have five judges, as per TMEA State Office. (A three-man panel may be used with an approved variance request from TMEA HQ. The Region Coordinator must apply for a waiver from the State Office prior to August 1 each year.)
7. Secure Director Monitors for Percussion Phase 1 and all Phase II auditions. Parent monitors will be used for Phase 1 auditions and will be secured by the host.
8. By either phone or email, contact all judges to confirm date, location, and time of judge's meetings.

Duties of the Tabulation/Computer Operator(s)

Each audition will require at least two Computer Operators.

1. Prior to the audition date, the computer operator will email to each participating school their list of entries. This will be done officially through the TMEA Entry System.
2. Receive DNA's from all participating schools by the Monday prior to tryouts. Assist Region Coordinator with contacting participating schools to assure an accurate DNA count.
3. Provide Audition Chairman/Site Host with the following items, prior to the audition date if possible.
 - a. student nametag labels (name, school, instrument, audition number)
 - b. room sign-in sheets and call sheets for monitor packets
 - c. judging forms (one copy each) for each instrument and room
 - d. lists (by school) to show student's name, instrument, room number, and audition day
4. At the last possible moment prior to Phase I of the auditions, use reported DNA's to balance the number of students assigned to each room.
5. Upon completion of Phase I, items 3 a/b/c listed above will need to be repeated for Phase II.
6. Be sure that items under Judging Process are handled correctly.
7. Assist and/or administer the monitor's meeting in order to explain the structure and expectations of the tryouts.
8. Supply the Region Coordinator with a composite list of Phase I and II results at the close of the auditions.
9. At the completion of each phase, post overall ranking and raw scores in the director's room.

Duties of the Band / Orchestra Organizers

There will be one Organizer for each band/orchestra.

1. Contact clinicians regarding programming choices. (Region Chairman will have phone numbers and emails.) Also get seating chart and other miscellaneous information from the clinician.
2. Contact area schools to locate concert music. If music cannot be found that way, contact the Region Coordinator so that music may be ordered.
3. Prepare folders for distribution upon completion of the auditions. (Folders may be obtained free of charge from a local music merchant.)
4. Make copies of scores for Percussion Organizers (to be used at sectionals).

5. Prepare a letter for the folders. (There is a sample letter in Section IV of this handbook.)
6. Band Organizers are to be present at all sectionals, rehearsals, and the concert.

Duties of the Percussion Organizers

There will be one Percussion Organizer for each orchestra, and one for each region band. They will be responsible for all aspects of each ensemble's percussion sections.

1. Obtain percussion parts from the Band Organizers (orchestra parts from the Region Coordinator) to make part assignments and prepare music folders.
2. Prepare individual folders and have them ready for distribution at the end of the auditions. It is suggested that the Percussion Organizer review the instrument requirements for the orchestra music and work with the sectional host and clinic/concert host to insure that all necessary items are there.
3. Contact directors of percussion students in the Region Orchestras/Bands and notify them of part assignments and equipment responsibilities.
4. Percussion Organizers are to be present at all sectionals, rehearsals, and the concert.
5. Percussion Organizers will run sectionals for their respective ensembles.

Duties of the Percussion Equipment Organizer

1. Arrange reservation of an equipment truck (with Coordinator's assistance) for the weekend of Region Percussion Auditions.
2. Communicate with directors of schools who have volunteered their equipment for the tryouts. There should be four schools plus the host school, equaling five sets of equipment for auditions (timpani and marimba only).
3. Coordinate pick up and delivery of equipment to host school on Friday before the auditions.
4. Coordinate loading and delivery of equipment back to volunteering schools on Monday after the auditions.
5. Be thorough with regards to safety and care of all equipment as to avoid damage and expense due to neglect during transport.

Audition Process and TMEA Rules

These rules conform with the TMEA state audition process.

1. Students will be allowed a 30 second "group" warm-up after every fifth person.
2. While one student is performing, the next student is to be seated in the "ready" chair.
3. Phase I will be conducted in the morning, followed by Phase II after lunch. Piccolo and Bass Trombone will be auditioned at the beginning of the Phase I audition. **Piccolo and Bass Trombone players who are and who are not selected for a band may, if entered, also audition for Flute and Tenor Trombone respectively after receiving the results. (Bass Trombone players must audition using a Bass Trombone).**
4. The Region Coordinator may exclude visitors and spectators from the halls adjacent to the audition rooms to maintain privacy and to control noise levels.
5. All students shall be seated in the audition room together.
6. Band shirts or other identifying clothing may not be worn or brought into the audition room.
7. All students will perform from one location in the room, as long as it is practical to do so. A chair and music stand will be provided at this one location for the performer. The student may sit or stand as long as he/she performs from the same location in the room. (If a percussionist

chooses to use his/her own instruments, he/she waives the right to play from the “one” location in the room. Time will not be allowed for movement of instruments.)

8. Woodwind and brass judges must hear each student play a portion of each of the etudes, two major scales, and a chromatic scale. There will be two rounds, with two major scales and the the first etude performed in the first round, followed by the chromatic scale and the second etude in the second round. For Percussion there will be three rounds.

9. Percussionists will play in three rooms. In one room, they will perform their keyboard etude and 2 major scales. Another room will hear the snare etude, and the third room will hear the timpani etude. (*Timpani will be tuned by a director prior to the audition*)

Scoring and Points

10. Maximum number of points per item for scoring will be as follows:

Wind Etudes – 2 etudes (100 points each)

Wind & Percussion Major Scales – 2 scales (25 points each)

Wind Chromatic Scale – 50 points

Snare Etude – 100 points

Keyboard etude – 100 points

Timpani etude – 100 points

11. Contestants will perform in the following order.

Round1 – Top to bottom

Round 2 – Middle to Bottom, Top to Middle

For Percussion:

Round 1: top to bottom

Round 2: 1/3 down to bottom, top to 1/3 down

Round 3: 2/3 down to bottom, top to 2/3 down

12. Prior to each etude, if a student chooses, a brief 10-second warm-up is allowed. The student may warm up **on the first note only** of what they are about to play. The 10-second individual warm-up may not include any portion of the audition etude, only the first note. After each fifth person performs, all students will warm up simultaneously for 30 seconds. There will be no restrictions on what the student may play during the group warm-up.

13. In order to maintain the intent of the music, metronome markings should be closely adhered

to.

14. More consideration should be given to the student who conveys the musical intent of the recommended metronome markings. Judges should score a student who chooses to perform outside the recommended tempo based on the student’s ability to preserve the musical integrity of the selection.

15. A non-audible, single-use metronome may be used prior to the performance by the performing student, but not during the performance. Non-performing students may not use a metronome during another student’s audition.

16. No recording devices, electronic games, radios, CD players, MP3 players, etc. will be allowed in the audition room during the audition. Cell phones must be turned off.

17. A student who arrives late to the audition, but before the end of the first round, must report to the contest office immediately and may be admitted to the contest at the discretion of the Region Band Chair. Any student arriving after the completion of the first round will not be admitted to the audition.

18. Any student who does not audition at the scheduled time will not be auditioned or seated in the Region Band or Orchestra. (In the case of an entire school being unavoidably delayed, the Region Coordinator is empowered to make a decision regarding the audition schedule.)
19. One the auditions begin, students will not be allowed to enter or leave the audition room. Students are to be reminded to take whatever they will need for the audition into the room with them.
20. All students within each section will audition on the same music. All judges must decide which scales and excerpts will be heard. All multi-room panels must perform the same excerpts and scales, and all procedures must be the same.
21. Each contestant will wear a nametag indicating his/her audition number. The tag is to be worn for the duration of the audition day. Nametags are to be covered during breaks so that they will not be visible to the judges. (Students should also be instructed that they are not to talk to any judge during a break.)
22. Prior to each etude or scale, students in each audition room will be informed by the chairman of the judging panel or the monitor exactly what is to be performed.
23. Students should be made aware of any pertinent information sent by the Audition Chairman/Site Host.

JUDGING PROCESS

(See Judging Instructions in Section VII of the Handbook for use in Judges Packets.)

1. All conversation in the audition room must be conducted quietly through the monitor. The judges should not have any conversation with any contestant during the auditions.
2. Students are not to talk out loud in the audition room for any reason. In the event of such an occurrence, the student may be disqualified. (This situation will be handled at the discretion of the Region Coordinator.)
3. Every care should be taken to avoid mathematical mistakes. The monitor and panel chair have the responsibility for insuring accuracy on each judge's forms.
4. When using the TMEA computer program, Form 1 and the tie breaker form complete the judging process. The computer will drop the high/low scores and complete the rankings. Each judge must break his/her ties before sending paperwork to the office.
5. Interpretations in the music often occur and judges should be open-minded and sensible about musical interpretation.
6. Correct articulations are to be observed on major and chromatic scales. Major scales should be tongued up and slurred down, and played in scale rhythm. Chromatic Scale should be played with consistent articulation and steady rhythm. Scales performed with incorrect articulations or rhythm will receive reduced points but will not be "zeroed out."
7. Judges must be consistent with their own system in their awarding of points for all parts of the audition.
8. The Panel Chairman will personally return all materials to the office.
9. Results shall be posted with the following statement on each page. "Tabulated audition results shall be available for inspection by directors for one hour following the conclusion of the entire audition. At the end of this period, the results are subject to the TMEA Appeals Process." This one-hour period should serve as a final period for directors (but not students) to investigate any problems that might arise concerning results.
10. **All panel members must remain available for 30 minutes after the posting of the results to break ties or to clarify scores.**

11. Tabulated audition results should list all students in rank order. These results may not be taken from the contest location. Each school may be provided their individual school's report with only the results for the students from that school.
12. Results will need to be posted which also indicate those students certified to the Region Orchestras. This will be done on the band results posting.
13. In the event of a tabulation error during the Region Band tryout process, the student will not be penalized, and will advance to Phase 2 or remain in the Region Band, whichever is applicable.
14. Ranking procedures shall be those used by TMEA at the All-State level. (These procedures are detailed in the Region Band Chairman's notebook.)

PHASE 1 and PHASE 2 CERTIFICATION

1. For 2018-2019, the proposed single phased instruments will be: Oboe, Bassoon, Bass Clarinet, Tenor Sax, and Bari Sax. This could change pending number of entries per instrument.
2. Instruments certified to Phase II are (proposed) Flute, Bb Clarinet, Alto Sax, Trumpet/Cornet, French Horn, Tenor Trombone, Euphonium, Tuba, and Percussion.
3. The number of students certified to Phase II will be the number needed to fill three bands. The number certified to phase II must be divisible by the number of Phase I rooms for that instrument.
4. All students who participate in Phase II will be considered members of the All-Region band.

ORCHESTRA CHAIRING and ENSEMBLE ASSIGNMENT

1. Auditions for Region Orchestra will be contained within the Region Band auditions.
2. Orchestra chairs and band ensemble assignment will be determined by the Region Band Auditions.
3. **Directors who have students place in All-Region Orchestra must pay the \$75 orchestra fee on the night of wind sectionals. (November 13, 2018) Checks made payable to Region 9 Orchestra Division.**

AUDITION MUSIC, SCALE REQUIREMENTS, AND RANGES

1. The set of etudes will be emailed to directors on an agreed upon date in August.
2. A scale range chart showing required ranges is to be found in Section VII of this handbook.
3. Major scale articulation must be tongue up, slur down. Chromatic scale must have consistent articulation up and down.
4. Major scales should be played in "traditional scale rhythm". Chromatic scale should be played with a steady rhythm.
5. Scale ranges are **required**.

GENERAL INFORMATION AND TENTATIVE AUDITION SCHEDULE

1. All students who participate in the Region Tryouts must make a commitment to attend and perform in the Region Clinic and Concert. Each band director is expected to enforce this

requirement. Student candidates must attend all rehearsals of the Region Band or Orchestra if selected.

2. The following is the tentative **audition schedule**. Morning v. afternoon auditions may change depending on number of entries. Directors should tell their students to reserve the entire day for their Region audition. Tentative schedule will be:

8:00 a.m. Judge's meet and sign in at designated area. Judges meeting will begin soon after 8:00

8:30 am Piccolo and Bass Trombone Auditions begin. These instruments MUST begin early.

8:30 a.m. Students sign in at audition rooms

9:00 a.m. Phase I Judging begins (Tentatively: Picc, Fl, Ob, Bb Clar, Alto Sax, Trpt, Horn, Tenor Trbn, Bass Trbn, Euph, Tuba, Perc)

12:30 p.m. Phase II Judge's Meeting

12:45 p.m. Phase II Monitor's Meeting

1:00 p.m. Phase II Judging begins (Tentatively: all instruments listed above except Piccolo and Bass Trombone, plus the single phased instruments: Bassoon, Bass Clar, Tenor Sax, and Bari Sax)

3. Music and scale sheets may be used. (There are no memory requirements.)

4. Playing of instruments is allowed only in the audition room. Students are not allowed to play anywhere else on the audition site. Chaperones in the waiting area are to be aware of this rule and to help enforce it.

5. Communication between all parties involved is absolutely vital to the success of the audition process.

Section VI.

All-Region Sectionals, Clinic, and Concert (Orchestra and Band)

Clinicians

1. Clinicians for Region Bands will be chosen by nomination and voting at the Spring meeting.
2. The Region Coordinator will contact and secure clinicians.
3. Honorarium for Clinicians will be \$600.00, plus mileage as set by TMEA and hotel accommodations as needed.

Student Commitment and Eligibility

1. All students who participate in the Region Tryouts must make a commitment to attend and perform in the Region Clinic and Concert. Each band director is expected to enforce this requirement.
2. In the event that a student is unable to participate in any part of the clinic and concert process, the student's band director is to contact the Region Coordinator (and Orchestra Chairman for orchestra activities) as soon as possible. The student's director is then responsible for making sure that the replacement receives the music folder, prior to the first rehearsal if possible.
3. As with the auditions, all UIL and TEA academic eligibility rules apply to rehearsals and performances.
4. Students who do not participate in or complete the process (through performance) will not receive a Region patch and student's place in the ensemble will be forfeited if the student fails to attend all rehearsals and the performance. (Any deviations from this policy are to be considered by the Junior High Region Coordinator, Ensemble Organizer, and the individual involved.)

Duties of Participating Directors

1. At least one director per school with students in the Region Orchestras or Bands must be present at all sectionals, clinic rehearsals, and concerts during the Region events.
2. Directors are responsible and should check on their students while at the host school during the clinic and concert.
3. Directors must wait with their students for transportation pick up from rehearsals and concerts.
This is not the responsibility of the host director.
4. Each participating director should have quick access to emergency contact information for all of their students in the Region Orchestras/Bands during the clinic/concert.

Duties of the Band Organizers

Three organizers are required.

1. Contact clinicians regarding any special needs, including seating chart and music selections. This should be done as soon as possible in the school year.
2. See to the set-up of rehearsal areas prior to their use.
3. Introduce the clinician to the ensemble at the start of the first rehearsal.
4. Have spare parts to all selections on hand at each rehearsal.
5. Provide Percussion Organizers with scores for sectionals.
6. Be present at all rehearsals (including sectionals) and the performance.
7. Prepare all folders and have them ready to distribute at auditions.

Duties of the Orchestra Winds Organizers

1. Two organizers are needed (one for each orchestra).
2. Be present at sectionals, and all Friday and Saturday activities, in the rehearsal and performance areas.
3. Be available for large group or section work, as the clinician may request. If necessary, secure other directors to assist.
4. Obtain folders and folder letters from Junior High Region Orchestra Chairman.
5. Get scores from sectional hosts. Be sure that Percussion Organizers have scores as well.

Duties of the Percussion Organizers (Band and Orchestra)

There will be one Percussion Organizer for each band and each orchestra.

1. Work with Sectional Hosts and Clinic/Concert Hosts to insure that large percussion equipment needs are met.
2. Confirm with directors of percussionists in the Region percussion sections exactly what equipment is to be brought to the clinic/concert by each student.
3. Meet with percussionists at the beginning of the clinic/rehearsal to review assignments and responsibilities
4. Be present at all rehearsals, including sectionals, and the performance.
5. Percussion Organizers will run sectionals for the ensemble.
6. Have each percussion section on stage, prior to its ensemble's performance, to set up equipment.
7. Be sure to have percussionists move equipment at the rehearsals if the ensemble changes rehearsal rooms.
8. Be prepared to make necessary arrangements for any "unusual" instrument needs.

Duties of the Sectionals Hosts

One Sectional Host is needed for Region Orchestra.

1. Region Orchestra sectionals require rooms for the following sections. (*Two rooms for each instrument listed – Symphony and Philharmonic sections.*) Flute, Oboe, Bb Clarinet, Bassoon/Bass Clarinet, Trumpet, F Horn, Trombone/Tuba, and Percussion.
2. Secure adequate large percussion equipment to run the number of sections required. (Stay in touch with Percussion Organizers for each ensemble's equipment requirements.)
3. See that each room is equipped with the correct number of chairs and stands. (You may wish to instruct directors to have their students bring folding wire stands, especially for the band sectionals.)
4. Contact region band directors to teach sectionals. (The best way to do this is by providing sign-up sheets in the audition site Judge's Lounge – announce this at Judge's Breakfast.)
5. Copy scores for percussion sectional rehearsal teachers and orchestra organizers.

Duties of the Clinic and Concert Hosts

1. Provide adequate rehearsal space for the number of ensembles. Orchestra requires four rehearsal rooms – 2 high school, 2 junior high. Band requires three rehearsal areas. The stage would be one of those areas.
2. Work with Percussion Organizers and Percussion Coordinator to insure adequate percussion equipment for all rehearsal areas.
3. Arrange for public address equipment to be available at the concert.
4. Provide tables for vendors in foyer or entrance to auditorium.
5. Provide tables/chairs for recording engineer.
6. Provide a stage set-up crew, and custodians for the weekend.
7. Make and post signs for rehearsal locations, equipment storage, and case storage.
8. Contact the Region Vice-Coordinator to obtain concert programs.

Duties of the Region Band Coordinator

1. Contact, secure, and pay clinicians, using suggested names from membership. Make necessary housing, meal, and transportation arrangements. (This includes transport of clinicians to and from rehearsals.)
2. Obtain clinician biographical information for concert program and send to Vice Coordinator for inclusion in program.
3. Provide the Band Organizers with names, phone numbers, and email addresses of the clinicians.
4. Arrange for a professional recording of the concerts.
5. In August, make hotel (and airline, if necessary) arrangements for clinicians.
6. Be present at all rehearsals (including sectionals) and the performances.
7. Introduce the clinicians at the concert.

Duties of the Clinic/Concert Percussion Coordinator

1. Confirm percussion instruments available from the host school.
2. Communicate the needs of each of the three bands for their percussion from the percussion organizers.
3. Arrange and reserve a truck for use for the Region weekend. (This will be reimbursed.)
4. Acquire large percussion equipment needed for each bands from willing band programs. (This should be bass drums, timpani, chimes, and keyboard instruments only.)
5. Pick up equipment from willing schools and take to host site in time for set up for Friday's rehearsal.
6. Return equipment to schools on Saturday evening following the concerts.

Section VII.

Calendars, Letters, Forms

2018-2019 Region IX Calendar of Events

Thursday, October 1, 2020	30-Day entry deadline. Entries must be entered online and payment must be sent by certified or registered mail (postmarked by midnight) or hand-delivered to Region Coordinator (Stetson Begin) by 4:00 pm.
Saturday, October 31, 2020	Auditions at Willow Wood JH for all Woodwinds.
Saturday, November 7, 2020	Auditions at Irons JH for all Brass and Percussion
TBA	Region Orchestra Sectionals
TBA	Region Orchestra Clinic & Concert
TBA	Region Band Clinic & Concert
Tuesday-Thursday March 30, 31, April 1	UIL Concert & Sightreading Contest for NON VARSITY BANDS at Willis High School.
Wednesday-Thursday April 27-28 2021	UIL Concert & Sightreading Contest for VARSITY BANDS at Tomball High School in Tomball.
Saturday, May 8, 2021	Spring Region Meeting (comparable date)
All Region Band fees payable to:	TMEA Region 9 Junior High Band
Mail to:	Stetson Begin Krimmel Intermediate Band 7070 FM 2920 Spring, TX 77379

Sample Folder Letter for Band Organizers

Dear All-Region Wind Ensemble Member,

Congratulations on your successful audition! Your hard work has earned for you membership in one of the finest and most prestigious Region Bands in the state of Texas. It is our hope that you will grow and enjoy this musical experience and be able to take something back to your own band program.

The clinician for your band will be Colonel John Bourgeois of the United States Marine Band. He has a reputation as being an outstanding clinician and conductor, and we consider it a privilege to have him with us for this exciting weekend.

As an All-Region Band member, you have also accepted a variety of responsibilities.

1. Represent your band, school, and family with distinction.
2. Prepare your music as well as you can prior to the rehearsals.
3. Be a positive part of sectionals and rehearsals by bringing all necessary materials, including a pencil, extra reeds, sticks, mallets, and music (with measures numbered), to each rehearsal. (If you have a wire music stand, be sure to bring it to all rehearsals, including sectionals.)
4. Be attentive and quiet during rehearsals. We have searched hard to find the best clinicians possible. They have much to offer as musicians and teachers, and it is up to each band member to learn as much as possible. Remember that you only have a few hours to prepare for your concert!
5. Check with your director about concert attire, and have it ready for the Concert day.

Your clinic and concert will take place at (name of host school). Rehearsal times are:

Friday (date)	6:00 pm – 8:30 pm
Saturday (date)	9:00 am – 12:00 pm
	Lunch Break from 12:00 – 2:00 pm
	2:00 – 3:00 pm Rehearsal in full concert uniform

Concerts will take place Saturday afternoon, beginning at 4:00 pm - Concert Band, 4:45 pm - Symphonic Band, and 5:30 pm – Wind Ensemble.

Bring your own wire music stand, your instrument, and your pencil to every rehearsal.

Compact disc recordings of your performance may be ordered at the concert. T Shirts and Plaques will also be available. The concert is open to the public, and there is no admission charge. Listed below, you will find the dates, times, and locations for all rehearsals and the concert.

Again, congratulations on this outstanding accomplishment. You should be very proud of the results of your hard work.

Region 9 JH/MS Band Division Audition and Judging Instructions

(Include in all Judges Packets on Audition Days)

1. Anonymity is vital. NO judge/chairman should have ANY verbal contact with auditioning students once the audition has begun. This includes any form of verbal contact between rounds or during breaks. All conversation in the audition room must be conducted quietly through the monitor. The judges should not have any conversation with any contestant during the auditions.
2. At no time during the audition process should a contestant and his/her respective section judges have direct communication. Any necessary communication must be done through an audition monitor. All judging panels and contestants must be screened from view from one another in the audition room. Care must be taken during all breaks to keep contestants and judges from discovering audition letters. Anonymity is vital.
3. Choose scales carefully. You may choose from any of the 12 major scales. Ranges as shown on the scale chart *are required*. Students are *not to exceed the required ranges*. A student unable to achieve the required ranges should be given partial credit, but will not be zeroed out. A student who exceeds the required ranges will be stopped by the judging chair, reminded of the requirement, then asked to start over. Articulations and rhythm as specified are *required*. Major scales are tongue up, slur down. The chromatic is all slurred or all tongued at the discretion of the student.
4. Zero credit scales: A student should receive partial credit for a scale if he/she performs the wrong range, the wrong articulation, or simply poorly. The only time a student should receive ZERO CREDIT is when he/she performs the wrong scale. The panel chairmen should make the decision for zero credit scales.
5. Select a portion of the music that is an appropriate length.
6. All students must perform from the same location in the room. There must be a “performing” chair and a “ready” chair. Students may stand or sit. If a percussionist chooses to perform on his own equipment, he is waiving the right to perform from the “one” location. The judges will face the wall and the students will face the curtain.
7. Chairmen should give instructions to the full group prior to each round, but communicate through the monitor. If possible, write the scales on the board. Be very clear about concert pitch vs the students’ starting note. Chairmen should tell the students the required range of the chosen scales for Round 1.

During the auditions; The monitor looks at the tag of auditioning student, calls the letter, the chairperson repeats the letter, the student plays. Warm up every 5 persons for 20-30 seconds.

8. Students are not to talk out loud in the audition room for any reason. In the event of such occurrence, the student is to be disqualified. (This situation will be handled at the discretion of the Region Chairman.)
9. Students must perform in this order: Round 1 - highest letter down to the lowest letter in the room – listen to 2 scales and Etude 1. Round 2 – middle of students in the room to the bottom, then highest letter to the middle – listen to chromatic and Etude 2. Percussionists will play scales with the keyboard etude. (Percussion: Top to Bottom; 1/3 down to bottom, then top to 1/3 down; 2/3 down to bottom then top to 2/3 down.)

10. Prior to each etude, if a student chooses, a brief 5 second warm-up note is allowed. After each fifth person performs, all students will warm up simultaneously for 20-30 seconds. There will be no restrictions on what the student may play during the group warm-up.
11. Judge the entire performance. Judges should be cognizant of the intent and be willing to penalize the student who does not adhere to the metronome markings. Flagrant abuse should be penalized and reflected in the judge's score. More consideration should be given to the student who adheres to the metronome markings.
12. A non-audible metronome may be used prior to the performance by the performing student, but not during the performance. Non-performing students may not use a metronome during another student's performance.
13. Once the auditions begin, students will not be allowed to enter or leave the audition room. Students are to remain in the room until all rounds of the tryouts are complete. This applies to both Phase 1 and Phase 2.
14. Each student will wear a nametag indicating his/her audition number. The tag is to be worn for the duration of the audition day. Nametags are to be covered during breaks so that they will not be visible to the judges. (Students should also be instructed that they are not to talk to any judge during a break.)
15. A student may do one thing not well and many things great. Be certain to take into account those great things. Do not get hung up on the one negative thing that caught your attention first. The converse to this is also true. A student may do one thing well and many things poorly. Don't get caught up in the one positive and ignore the many negatives.
16. Points and ties. Major Scales – 25 points each, Chromatic Scale – 50 points each, Etudes – 100 points each. You must resolve your own ties. Double-check your math. Your Form 1 will be used for tabulation. Your Form 2 is strictly used to determine your own ties. Once determined, break them on your Form 1.
17. If you are hearing multiple instruments, turn in the results as you finish each section.
18. No electronic devices may be used or accessed by a student participant until the auditions for the student's section have been concluded. Failure to comply with this regulation may result in student disqualification. The list of non-allowable electronic devices includes, but is not limited to: phones, electronic games, computers, cameras (within an audition room), and playback systems.
19. The Panel Chairman will personally return all materials to the office. He/She will also be responsible for complete all of the necessary reporting forms and verifying final results.
20. All panel members must remain available for 30 minutes after the posting of the results to break ties or clarify scores.
21. ALL FORMS ARE LEGAL PUBLIC RECORD AND MAY BE VIEWED IN THE EVENT OF AN APPEAL. Be professional and thorough.
22. Tabulated audition results shall be available for inspection and review by the directors for one hour following the posting of the entire audition. At the end of this period the results are subject to the TMEA Appeals Process.

Region 9 JH/MS Band Division Panel Chairmen Instructions

(Include in Panel Chairman's Judge Packet on Audition Days)

1. Check to see if you have inexperienced judges on your panel. If so, sit next to them.
2. Distribute forms to all judges during judges meeting to save time in the audition room. Explain forms if needed to inexperienced judges. You will only have Form 1 for scoring and Form 2 for checking ties.
3. Remember that we have parent monitors for the morning auditions. Spend extra time making sure they are comfortable with the audition procedure. Sit where you can make eye contact with them to communicate if necessary during the audition.
4. Give instructions to the full group of students prior to each round, but communicate through the monitor, or with your back to the students. If possible, write the scales on the board and be very clear about concert pitch vs. the students' starting note.
5. Communicate with auditioning students only through the monitor. - Monitor looks at the tag of the auditioning student, calls the letter, panel chair repeats the letter, then the student plays. - Warm up every 5 people for 30 seconds.
6. Make sure a calculator is used by all judges in tabulation. Only raw scores are used in the contest office. Accuracy is a must.
7. Points and ties – check your Form 1 for specific point system. **You must resolve your own ties. Double check your math. Have your math verified by another judge.** Encourage your panel to complete Form 2 during the second round of judging to help find ties quicker.

Major Scales are 25 points each. Chromatic Scale is 50 points. Etudes are 100 points each.

8. Upon completion of the audition, the panel chairman must come to the computer tabulation room to turn in the scores and forms. Please be quiet in the tabulation room and have all forms ready to turn in as follows:

Put all forms in order by judge's number. - All Form 1's together, then all Form 2's together. Sort all music together and scale requirements together. Sort all instructions together. Sort miscellaneous paper together. Put pencils back in packet.

REMEMBER – RAW SCORES, not rankings will be input into the tabulation system. Remind your panel to be consistent with their own judging. Write clearly and neatly.

ALL FORMS ARE PUBLIC RECORD AND MAY BE VIEWED IN THE EVENT OF AN APPEAL. Be professional and thorough.

9. Tabulated audition results shall be available for inspection by the directors for one hour following the conclusion of the entire audition. At the end of this period, tabulated results are subject to the TMEA Appeals Process.

REGION 9 – JUNIOR HIGH BAND DIVISION MONITOR INSTRUCTIONS

Parents will be used as monitors, beginning 2012 (exception: Percussion)
Revised 2012

Your “Monitor’s Packet” contains: Instructions, pencils, a student sign-in sheet, call sheet, and name tag labels for each student.

AUDITION SCHEDULE

Phase I – Morning Audition (*Parent Monitors*)

8:00 am Monitors Meeting
8:30 am Piccolo and/or Bass Trombone Auditions begin
8:30 am Students report to rooms to sign in and receive name tags
8:45 am All students should be signed in by this time.
9:00 am Judging begins.

Phase II – Afternoon Audition (*Director Monitors*)

12:15 pm Monitors Meeting
12:30 pm Students report to rooms to sign in and receive name tags.
12:45 pm All students should be signed in by this time.
1:00 pm Judging begins.

INSTRUCTIONS

1. Be on time for the monitors meeting – 8:00 am and 12:15 pm.
2. At 8:30 am and 12:30 pm, go to the cafeteria to walk the students to the audition room.
3. At your room, students are to sign in and receive their audition letter and nametag. Have them wear their nametags on receipt and remind them that they are not to take it off at any time during the audition day. Circle the audition number of DNA’s (students who do not show up. DNA = Did Not Appear).
4. Once the student has signed in, he/she is to remain in the audition room.
5. Make sure the screen is in place before the judges enter and before the auditions begin. Before allowing the judges into the room, have all students cover their name tags.
6. READ TO STUDENTS PRIOR TO JUDGES ARRIVAL:
“No electronic devices may be used or accessed by a student participant until the auditions for the student’s section have been concluded. Failure to comply with this regulation may result in student disqualification. The list of non-allowable electronic devices includes, but is not limited to: phones, electronic games, computers, cameras (within an audition room), and playback systems. Two letters will be called. The first number will be instructed to move to the “performance chair” and the second will be instructed to move to the “ready chair.” You are to move carefully and quietly to your assigned location. Proper behavior will be maintained during the audition. Students can and will be disqualified for not being quiet and respectful. If you have a question at any time during the audition, you are to raise your hand. If during a warm-up

time you have trouble with your instrument, raise your hand immediately - do not talk out loud. Do not ask to leave for water or the restroom at any time during the audition. All questions should relate only to the audition process. At no time are you allowed to speak out loud during the audition. Doing so may result in your immediate disqualification. The judges will tell you which scales and etudes you are to play. Be sure to listen closely and follow their instructions. Stay alert; listen for your number to be called, and good luck."

7. Monitors will announce each audition number. Never call a student by his/her name. The chairman of the judging panel will repeat the number out loud before the students begin to play the audition.

Performance order will be:

1st Round: top to bottom

2nd Round: middle to bottom, top to middle

For Percussion:

1st Round: top to bottom

2nd Round: 1/3 down to bottom, top to 1/3 down

3rd Round: 2/3 down to bottom, top to 2/3 down

There will be two rounds of auditions. The judges will tell you the audition order for both rounds, and when the students can warm up (every 5 players). Warm-up will be 20-30 seconds. At the end of the time, say "stop." *Pay careful attention to the judge's instructions!!*

8. Allow no one in the audition room except students who are auditioning, judges, and region officials.

9. Keep all students in the audition room while the audition is in progress. No students may leave early.

10. Students are permitted to use a non-audible metronome that is only a single purpose device. Said metronome may only be used prior to the performance by the auditioning student. The student may not use the metronome during the performance.

11. Stay alert in the judging room. You are the KEY to a successful audition!!!!

12. When all the auditions are completed and the judging panel indicates that the students are no longer needed, tell the students, "At this time, you are to leave the room quietly and return directly to the cafeteria. Results will be posted in the cafeteria."

13. After your room is clear and the judges have left, bring your monitor's packet to the contest office.

Scale Requirement Chart

Region 9 Junior High Scale Ranges
Major Scales Tongued Up and Slurred Down

Instrument	Concert C	Concert G	Concert D	Concert A	Concert E	Concert B Concert Cb	Concert F# Concert Gb	Concert Db Concert C#	Concert Ab	Concert Eb	Concert Bb	Concert F	Chromatic
Piccolo	1	2	2	2	2	1	2	1	2	2	1	2	Same Requirement for all woodwind and all brass
Flute	3	2	2	2	2	2	2	2	2	2	2	2	
Oboe	2	1	2	1	2	2	1	2	1	2	2	2	instruments on Chromatic Scale:
Bassoon	2	2	2	1	2	2	2	2	1	2	2	2	
Bb Clarinet	2	2	3	2	3	2	2	2	2	3	2	3	Play your lowest possible note
Bass Clarinet	1	2	2	2	2	1	2	2	2	2	2	2	
Eb Alto & Bari Sax	1	2	2	1	2	1	2	2	2	2	1	2	to your highest possible note.
Bb Tenor Sax	2	1	2	2	1	2	1	2	2	2	2	1	
French Horn	2	2	1	2	1	2	2	1	2	1	2	2	Must be steady rhythm and either all tongued or all slurred.
Trumpet/ Baritone TC	1	2	1	1	2	1	2	1	1	1	1	2	
Tenor Trombone	1	2	1	1	2	1	2	1	1	1	1	2	
Bass Trombone	1	1	2	1	2	1	1	1	1	2	1	2	
Euphonium	1	2	1	1	2	1	2	1	1	1	1	2	
Tuba	1	2	1	1	2	1	2	1	1	1	1	2	
Percussion	2	2	2	2	2	2	2	2	2	2	2	2	

Region 9 JH Band Tryouts - Confirmed Judges

(Required Form – Must Accompany Entries)

THREE CONFIRMED JUDGES ARE REQUIRED FROM EVERY SCHOOL PARTICIPATING!

School: _____ Band Office Phone _____

Please note: All Directors Are Required To Judge

	<u>Director's Names</u>	<u>Instrument</u>	<u>Email Address</u>	<u>Cell Number</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

Additional confirmed judges – fill out all information please:

	<u>Available for Name</u>	<u>Instrument</u>	<u>Cell</u>	<u>Email</u>	<u>Teaches where?</u>	<u>which tryout?___</u>
4.	_____	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____	_____
7.	_____	_____	_____	_____	_____	_____
8.	_____	_____	_____	_____	_____	_____

****Please be sure to designate any judge listed above who teaches at a 5th-6th grade or beginner band only campus. If the judge is a private lesson teacher, please put a PL to the left of their name. This will help tremendously with judging assignments.***

***Note: If you list a name above, you are stating that you have spoken to and confirmed with this person that they are able to judge. It is your responsibility to give the person the tryout date, location, and time to report. If you submit a judge's name, you should assume they will be judging.**

REGION 9 JUNIOR HIGH BAND TRYOUTS

Orchestra Response Form **(Required Form – Must Accompany Entries)**

**All directors must complete this form and include it with your region entry.
Please check the appropriate boxes.**

School _____

District _____

Director _____

Yes, my students will participate in All-Region Orchestra.

The following students should not be considered:

Name (Last, First)

Instrument (Be

Specific)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

*** The \$75 is due at wind sectionals on November 13th. Check made payable to Region 9 Orchestra Division.**

No, my students will not participate in All-Region Orchestra.

Director's Signature _____

Date _____